

WIRRAL HEALTH & WELLBEING BOARD

Meeting Date	12 th March 2014	Agenda Item	
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Report Title	Reviewing Terms of Reference for Health & Wellbeing Board
Responsible Board Member	Fiona Johnstone

Link To HWB Function	Board development	x				
	JSNA/JHWS					
	Health and social care integrated commissioning or provision					
Equality Impact Assessment Required & Attached	Yes		No		N/A	x
Purpose	For approval	x	To note		To assure	

Summary of Paper	The purpose of this report is to enable the Health and Wellbeing Board to review the current terms of reference and consider if the membership needs revising to ensure relevant stakeholders are appropriately represented. Paper also proposes sub-groups that will support the Health & Wellbeing Board in delivering its responsibilities.		
Financial Implications	Total financial implication	New investment required	Source of investment (e.g. name of budget)
	£ None	£	£
Risks and Preventive Measures	The Memorandum of Understanding has been developed to provide a governance framework within which risks can be managed.		
Details of Any Public/Patient/ Service User Engagement	Healthwatch and the voluntary sector, community and faith are represented on the Health and Wellbeing Board		
Recommendations/ Next Steps	<ol style="list-style-type: none"> 1. The Board is asked to consider the proposed revisions to the Memorandum of Understanding of the Wirral Health & Wellbeing Board. 2. The Board is asked to approve the terms of reference and governance structure for the Health & Wellbeing Board sub-groups. 		

Report History		
Submitted to:	Date:	Summary of outcome:
Shadow Health and Wellbeing Board	March 2013	Agreed Memorandum of Understanding.
Shadow Health and Wellbeing Board	December 2012	Revision of membership of terms of reference

Publish On Website	Yes	x	Private Business	Yes	
	No			No	x

Report Author: Fiona Johnstone

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Reviewing Terms of Reference for Health & Wellbeing Board

Purpose

1. The purpose of this report is to enable the Health and Wellbeing Board to review the current terms of reference and memorandum of understanding and consider if the membership needs revising to ensure relevant stakeholders are appropriately represented. It would be timely, following the recent work of Wendy Thomas with Board members, to take the opportunity to reflect on whether the membership of the Health & Wellbeing Board has the right representation and reflects the wider determinants of health.
2. This paper also states those sub-groups that are accountable to the Health & Wellbeing Board and support the Board in delivering its responsibilities.

Background & purpose of memorandum of understanding

3. Under the Health & Social care Act, 2012 all upper tier and unitary local authorities in England took on a new duty in April 2013 to take such steps as they consider appropriate for improving the health of the population of their area. An important step in exercising this duty was the establishment of a Health and Wellbeing Board as a statutory committee of the Council.
4. The purpose of this revised Memorandum of Understanding (Appendix 1) is to update the Wirral Health and Wellbeing Board arrangements for governance, integrated working, joint planning and accountabilities in order to deliver improved outcomes for the health and wellbeing of local people. Specifically the document has been developed to provide the Board with an effective and transparent framework with clarity of roles and responsibilities and to ensure effective use is made of public resources for the benefit of local people.

Highlighting proposed changes

Purpose

5. For the purpose of the Health & Wellbeing Board to be revised to include the statutory requirement to develop the Pharmaceutical Needs Assessment. Another suggested amendment includes the Board's monitoring role regarding the development and implementation of the Better Care Fund plan.

Membership

6. It is proposed that consideration is given to the membership of the Board to include representatives from:
 - Police
 - Fire
 - Housing
 - Jobcentre Plus
7. It is recognised that this revised membership risks duplicating the Public Sector Board. However, it also reflects the relevant agencies that will ensure the Board are always thinking about the broader determinants of health.

Recommendations

8. The Board is asked to:

debate and approve the revised Memorandum of Understanding particularly the proposed amendments to the purpose and membership of the group. It is also asked to approve accountability for the different sub-groups.

(2) debate whether there needs to be an Executive Sub-Group of the Board or whether this can be subsumed in the existing sub-groups in liaison with the agenda setting group.

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Date: 3rd March 2014